



# SOUTH LAKEVIEW NEIGHBORS

## BY-LAWS

### Article I - Name

The name of this organization shall be South Lakeview Neighbors, a corporation organized under the General Not For Profit Corporation Act of the State of Illinois. It embraces the area bounded by Belmont Avenue on the north, Diversey Parkway on the south, Ravenswood Avenue on the west and Racine Avenue on the east.

### Article II - Purpose

It shall be the purpose of this organization to:

1. Foster an awareness of the dangers of blight.
2. Preserve community interests against detrimental encroachments.
3. ~~Secure~~ Inform members of benefits citizens are entitled to receive.
4. Secure improvements to preserve the value of property and the general appearance of the community.
5. Provide a forum to discuss community matters and recommend actions to be taken by Government agencies and elective representatives.
6. Work with other local groups to foster an environment supportive of local business.
7. The corporation is organized exclusively for charitable, educational, religious, or scientific purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code.

### Article III - Membership

Membership shall include individuals residing within the boundaries of South Lakeview Neighbors;

1. Property owners who reside or own property within the boundaries of South Lakeview Neighbors;
2. Business entities owned or operated within the boundaries of South Lakeview Neighbors. Members
3. Members must be 18 years of age or older, make written application, show verification of street address and pay the membership fee.
4. Each member in good standing shall have one vote. Businesses shall designate a single voting representative upon application. Members in good standing ~~as of June 30, 1997~~ shall continue to be eligible for membership in good standing as long as dues remain current. (11/97)

~~To be appointed to the nominating committee for the election of officers you must be a~~

~~member for one year.~~ To vote in the election of officers one must be a recognized member by the ~~April~~ meeting ~~at which the voting takes place.~~

To vote on any issue, other than a zoning change request, one must be a ~~member for at least 60 days prior to voting.~~ (3/93) ~~current member at the time of the vote.~~

~~Voting must be done in person.~~ ~~Whenever possible, voting will will be confidential, subject to the limitations of the technology.~~ Proxy voting and absentee voting is not allowed. (3/93)

On zoning issues or other issues, such as liquor licenses, sidewalk cafes, beer gardens or PPA licenses, on which we flyer or issue notice in the newspaper, all members and those in attendance at the meeting that live within one block of the issue in question, whether homeowner, business owner or renter, can vote. An ID such as a drivers license, business card, phone bill etc. must be produced at sign-in for non-members. (1/94)

~~Playlot Committee individuals residing outside the boundaries of South Lakeview Neighbors that wish to serve on the South Lakeview Playlot Committee or future Playlot Committees (the "Playlot") may become "Playlot Members." A Playlot Member can only vote on issues relating to the Playlot.~~ (3/08)

## Article IV - Revenue and Finance

Revenue shall consist of contributions and/or incidental income derived from the operation of the organization. The Executive Committee shall be responsible for raising sufficient revenue to finance the programs of the organization.

~~There shall be an annual audit, and the results shall be presented to board. An audit will be made prior to the election of new officers in June.~~

If South Lakeview Neighbors shall not be able to operate as an organization and if there is revenue in the Treasury after all bills have been paid, the President shall call a meeting of the membership and it shall be decided upon by a two-thirds (2/3) vote of those members present to divide the funds among ~~St. Alphonsus Church~~ ~~non-profit entities within our boundaries and public/parochial and elementary schools within South Lakeview Neighbors boundaries.~~

## Article V - Officers/Directors

### Section 1.

The Executive Committee shall consist of those officers in Para (a) elected by the membership and those as appointed in Para (b) and those appointed in Para (c) (4/15).

#### **Para (a)**

President - Chief executive officer shall preside at all regular and special meetings. Acts as Program Chairman. Also help at all fund-raiser functions.

~~1st Vice President - In the absence of the President shall assume the duties of the President and to perform such other duties as may be assigned by the President. Also help at all fund-raiser functions.~~

~~2nd Vice President - Organizes and supervises a Block Captain program and to perform such other duties as may be assigned by the President. Also help at all fund-raiser functions.~~

Treasurer - Shall receive and disburse all organization funds. Maintain a record of all financial transactions and make regular reports. To be responsible for and distribute membership cards and to perform such other duties as may be assigned by the President. Also help at all fund-raiser functions.

Recording Secretary - Shall keep the minutes of meetings and news clippings and to perform such other duties as may be assigned by the President. Also help at all fund-raiser functions.

Corresponding Secretary - Shall conduct the correspondence of the organization and its committees and maintain copies of all organization correspondence and to perform such other duties as may be assigned by the President. Also help at all fund-raiser functions.

Directors - Must be a member and attend board meetings to lend advice.

**Para (b)**

Editorial Chairman - Editor of all organization publications.

**Para (c)**

Committee Personnel - In all instances appointed committee chairmen and appointed committee members shall be considered officers of South Lakeview Neighbors for the purposes of carrying out their committee duties and responsibilities (4/15) **solely for purpose of insurance liability and shall not otherwise be considered members of the Board of Directors.**

**Board of Directors**

**The Board of Directors shall consist of all named officers and those elected as Directors.**

**Section 2.**

A Nominating Committee appointed and approved by the ~~membership at the April meeting~~ **Board of Directors** must participate at all nominating committee meetings to assist in finding new officers. **To be appointed to the nominating committee for the election of officers you must be a member for one year.** The Nominating Committee shall present a slate of officers **and directors** at the ~~May meeting~~ **prior to the meeting at which the election takes place,** ~~with election taking place in June, and.~~

The officers ~~assuming~~ shall assume the duties of their offices following the election. The provisions of this section do not prohibit nominations from the membership.

The work of the nominating committee shall take place in the spring, with the election taking place at the meeting immediately prior to the summer break.

### **Section 3.**

The term of office shall be one year, ~~and no officer shall~~ The president shall not be eligible to serve more than two (2) consecutive terms ~~in the same office~~. Another term or terms is permissible for any office, if no candidate can be found by the Nominating Committee or the membership-at-large at the ~~May~~ meeting prior to the election-meeting.

### **Section 4.**

A special election may be held at any membership meeting to fill vacancies in the Executive Committee.

### **Section 5.**

Any officer or director accepted in executive office who has missed three unexcused consecutive meetings may be dismissed from their position by a vote of the membership. (3/93)

An officer or director may be removed for cause by a unanimous vote of the remainder of the Board of Directors.

### **Section 6.**

The election process is defined as follows:

At the ~~May~~ membership meeting prior to the election, the Nominating Committee shall submit its slate of officers and directors. Further nominations shall be solicited and ~~will~~ may be received from the floor. A written notice of all candidates will then be ~~mailed~~ sent to all members for the ~~June~~ prior to meeting meeting. At the ~~June~~ meeting of the membership the-  
at which the election will take place.

Procedure for an election will be as follows:

1. All candidates shall present themselves to the membership. (A two minute limit for each candidate.)

2. The membership shall vote by secret ballot. To be eligible to vote, you must be a ~~recognized~~ currently member at that meeting.  
~~member by the April meeting.~~

3. The election judges are:

a. Chairperson of the Nominating Committee

~~b. Chairperson of the Membership~~

c. And ~~three~~ two members at large elected by the membership.

4. The election judges shall count the ballots and announce the winners ~~at the June immediately-meeting~~.

5. All ballots are to be sealed in an envelope with a list of the members that voted and with a final vote count. These ballots are to be kept for three months by the Recording Secretary. After this time has passed, only the vote count will be retained in the South Lakeview Neighbors file.

6. In order to have a recount, a candidate must file a written request with the Recording Secretary no later than the ~~First Fall~~ ~~than the September~~ membership meeting. If a request is filed, the ballots shall be retained until the outcome is determined.

7. If a recount is requested, a special recount committee shall be formed at the September meeting.

The special recount committee will be made up of the following:

- a. A representative chosen by the winner.
- b. A representative chosen by the one requesting a recount.
- c. And three representatives chosen by the membership-at-large.

No candidate may serve on this committee. And only members who were eligible to vote in the election will be eligible to serve on this committee.

8. The committee's decision will be final.

If accepted in Executive office a member should be in good standing for at least one (1) year (7-86). ~~Members of the Board of Directors must maintain their membership in good standing during their term(s) in office.~~

## **Article VI - Committees**

There shall be such committees of such members and qualifications, and having such powers and duties as are necessary to efficiently discharge the purposes of the organization. Said committees to be responsible and subject to the approval and advice of the Executive Committee.

## **Article VII - Meetings**

### **Section 1.**

Meetings of the membership shall be held not less than eight (8) times a year at a time and place designated by the Executive Committee.

## **Section 2.**

A special meeting shall be called upon request of the President or by a petition signed by ~~thirty five (35)~~ **fifteen (15)** members.

## **Section 3.**

Except as may be otherwise provided in these by-laws, for all purposes, the act of majority of the members present shall, at any meeting which there is a quorum of ~~twenty four (24)~~ **twenty (20)** ~~(4/15)~~ present, be the act of this organization.

## **Section 4.**

All matters not governed by these by-laws shall be determined by Roberts Rules of Order, Revised.

## **Article VIII - Amendments**

These by-laws may be amended at any meeting of the membership of this organization by an affirmative vote of two-thirds (2/3), a quorum being present, provided the proposed amendment has been sent in writing with the call of the meeting.

## **Article IX - Liability Insurance**

South Lakeview Neighbors shall carry sufficient Liability Insurance to insure all Officers and Directors from any liability in carrying out their duties of the organization. South Lakeview Neighbors shall indemnify all Officers and Directors from any losses occasioned by the performance of their prescribed duties. (4/15)

Amended – April, 2015

Rewrite - June, 1990

Amended - March, 1993

Amended - January, 1994

Amended – November, 1997

Amended - March, 2008